

**From:** Daniels, John [John.Daniels@austintexas.gov]  
**Sent:** Thursday, April 12, 2012 9:47 AM  
**To:** Warren, John  
**Cc:** Harris, Ed; Mannix, Sean  
**Subject:** FW: More Follow-Up Questions from City Facilities Committee

**Importance:** High

**Attachments:** APD Facility Staffing 2012.xlsx  
John--

Please see below/w attachment.

thanks,  
--john

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**From:** Warren, John [mailto:John.Warren@austintexas.gov]  
**Sent:** Friday, April 06, 2012 2:44 PM  
**To:** Daniels, John  
**Cc:** Trimble, Michael; Mannix, Sean  
**Subject:** More Follow-Up Questions from City Facilities Committee

John -

First of all, thank you so much for providing answers to the committee's questions in such a timely manner. The information was useful. It also led the committee to ask a few other questions.

1) The information you provided on the proposed substations stated, "Each proposed substation addressses our long-term accommodation request to alleviate overcrowding at existing substations. The goal is to relocate existing FTE's into the proposed facilities to alleviate overcrowding."

What is the actual designed capacity for each of the existing substations?

- Each Substation is designed to provide space accommodations for one (1) area command / sector. One area command / sector is staffed with approx. 125 to 135 FTE's and the physical size of the facilities are as follows.
  - a. North Substation – 17,769 gross sq. ft.
  - b. Patrol Bldg. – 20,255 gross sq. ft.
  - c. East Substation – 22,658 gross sq. ft.

What is the actual staff count for each of these existing substations?

- The 2012 Police Personnel Counts by Facility is attached.

- a. North Substation – Police Personnel = 323 FTE’s
- b. Patrol Bldg. – Police Personnel = 252 FTE’s. In addition, the 4<sup>th</sup> Floor of this facility accommodates the Department’s Wellness Office - 1 FTE, Special Events Unit 7 – FTE’s and Regions Support Commanders and their Admin. 7 – FTE’s.
- c. East Substation – Police Personnel = 229 FTE’s. In addition, the Forensics section of this facility accommodates 90 Civilian FTE’s.

What is the rank order of each substation in terms of overcrowding?

- North Substation, Patrol Bldg, and East Substation

2) APD classified the proposed Northwest and Southwest substations as near-term projects in its Needs Assessment. The department did not classify the proposed Central West substation as a near-term project.

Why are the Northwest and Southwest substations classified as near-term projects? Why is the Central West substation not classified as a near-term project?

- Central West is currently quartered in the current APD Headquarters Patrol Bldg. The proposed APD H.Q. is programmed as an administration building and the tactical units are a decentralized component. As stated development of a Central West Facility should mirror the development of a new H.Q. Bldg.

3) If APD could only have one of its proposed substations recommended for funding, which substation would be the department's highest priority? Why?

- The Northwest Substation would be of the highest priority due to the current overcrowded conditions that exist in the North Substation and due to the current and projected population increase in the northwest corridor. The projected increase calls for service in this corridor and the increase of police services will mandate an increase police presence.

4) On the question regarding a police facility supposedly included in the redevelopment of the Shoreline Apartments, the department stated, "We are unaware of a planned police facility at this location." One of the committee members responded that she was under the impression that the developer had agreed to provide space for some type of police facility there.

Four questions on this issue:

Does APD still create storefront facilities in some locations around the City?

- The Austin Police Department no longer operate police storefronts.

How many storefronts does the department currently operate?

- None

Is it possible that there is some plan to try to locate some type of police facility, but that the department has not yet been involved in those discussions?

- It would be inconceivable of any actions to create a police storefront by any developer without discussion and approval from the Austin Police Department.

Again, there have been no discussions with the department to participate in any storefronts.

Is it common for representatives for the City to negotiate with developers on redevelopment projects for various City services, but not involve the relevant departments?

- Not common at all.

5) Regarding the proposed new APD headquarters, please provide a proposal for phasing the project along with estimated phase costs that would allow the committee to consider whether it is possible to propose something short of funding the entire project.

Also, please provide information on the nature and status of discussions on possible co-location of headquarters with the other public safety departments, and explain how those discussions might factor into the phasing of the proposed headquarters project.

- The current police headquarters complex houses the department's entire Executive Staff, administrative operations (financial services unit, human resources unit, Public Information Unit, crime records unit, crime analysis unit, CTM), Downtown Area Command, Central West Area Command, Homicide/Robbery Divisions, Auto Theft Unit, Special Events/Mounted Patrol/Parks Units. All of the aforementioned units currently are housed within the headquarters complex and would have to be considered in any phasing project, which if possible would require considerable planning and involvement by entities outside of the police department.

Again, thank you for the information you have already provided the committee, and we look forward to receiving this new information.

Regards,

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